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## Annual Meeting of the City Council

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**Time and Date**

11.00 am on Thursday, 17th May, 2018

**Place**

Coventry Cathedral

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**Please note: Robing for Councillors will take place from 9.30 am in the Dame Ellen Terry Suite**

**Please be seated in the Cathedral by 10.45 am (with the exception of Councillors who are in the Civic Possession)**

1. **Apologies**
2. **Correspondence and Announcements of the Lord Mayor**
3. **Election of the Chair of the Council (being the Lord Mayor of the City)**
4. **Vote of thanks to the Retiring Lord Mayor**
5. **Election of the Vice-Chair of the Council (being the Deputy Lord Mayor of the City)**
6. **To receive a report and statement of the Leader of the Council on the composition of the Cabinet and the appointment of Deputy Cabinet Members and allocation of Executive Functions within the Cabinet (Pages 5 - 10)**
7. **Minutes** (Pages 11 - 24)  
To confirm the Minutes of the Meeting held on 13 March 2018
8. **To receive the return of persons elected as Councillors for the City on 3 May 2018** (Pages 25 - 26)
9. **Declarations of Interest**
10. **To establish the Licensing and Regulatory Committee, Planning Committee, Health and Wellbeing Board, Scrutiny Co-ordination Committee, Scrutiny Boards, Audit and Procurement Committee, Ethics Committee, Joint Health Overview and Scrutiny Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions as set out in the Constitution. This also includes the appointment of the Chair and Deputy Chair of those bodies**

11. **To decide the size and Terms of Reference for those Boards and Committees (as set out in the Constitution) and the allocation of seats to Political Groups in accordance with the Political Balance Rules (Pages 27 - 52)**
12. **To receive nominations and appoint to Outside Bodies (Pages 53 - 88)**
13. **To appoint a programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2018/19, including the date and time of the next Annual Meeting and agree the scheme of delegation as set out in the Constitution (Pages 89 - 90)**
14. **If required, to consider any changes to the Constitution or any other matters arising from the Annual Meeting decisions and appointments**

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Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Wednesday, 9 May 2018

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair/Suzanne Bennett 024 7683 3166/3072

Membership: Councillors F Abbott, N Akhtar, P Akhtar, R Ali, A Andrews, R Auluck, R Bailey, S Bains, L Bigham, J Birdi, J Blundell (Deputy Chair), R Brown, K Caan, J Clifford, G Crookes, G Duggins, D Gannon, L Harvard, J Innes, B Kaur, L Kelly, D Kershaw, T Khan, A Khan, R Lakha, R Lancaster, M Lapsa, J Lepoidevin, A Lucas, P Male, K Maton, T Mayer, J McNicholas, C Miks, J Mutton, M Mutton, J O'Boyle, G Ridley, E Ruane, T Sawdon, P Seaman, B Singh, R Singh, D Skinner, T Skipper (Chair), H Sweet, K Taylor, R Thay, C Thomas, S Walsh, D Welsh and G Williams

If you require a British Sign Language interpreter for this meeting  
OR if you would like this information in another format or  
language please contact us.

**Carolyn Sinclair/Suzanne Bennett**  
**024 7683 3166/3072**

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However, by entering the meeting room and using the public seating

area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Services Officer at the meeting.